



COMPANY POLICY

CONTINUING PROFESSIONAL DEVELOPMENT POLICY AND CRITERIA

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1. INTRODUCTION

The Association of Christian Religious Practitioners (ACRP), as a professional body recognised by the South African Qualifications Authority (SAQA), is committed to promoting excellence, ethical conduct, lifelong learning, and professional competence amongst religious practitioners.

Continuing Professional Development (CPD) forms an integral part of professional practice and aims to ensure that all designated affiliates maintain and enhance their theological knowledge, ministry effectiveness, pastoral counselling skills, spiritual maturity, ethical standards, and professional competence throughout their professional careers.

This policy establishes the framework, standards, responsibilities, and procedures for CPD within ACRP as well as ensuring a fair, transparent, and quality-assured process for the evaluation, approval, registration, and monitoring of CPD activities presented by churches, ministries, training providers, institutions, organisations, or individuals for ACRP CPD recognition.

2. PURPOSE

The purpose of this policy is to:

- Promote lifelong learning and ongoing professional growth amongst ACRP affiliates.
- Ensure compliance with SAQA requirements for recognised professional bodies and professional designations.
- Maintain and improve the quality, integrity, and ethical standards of religious practice and ministry services.
- Encourage affiliates to remain informed regarding current theological, ministry, counselling, leadership, educational, legal, social, and community developments relevant to their scope of practice.
- Promote competent, accountable, and effective ministry practice in service to churches, communities, organisations, and society.
- Provide a structured and fair system for the recognition, assessment, recording, monitoring, and reviewing of CPD activities.

3. SCOPE

This policy applies to all designated affiliates registered with one of the councils within ACRP:

- Council for General Ministry Practitioners (CGMP)
- Council for Ministry Training Practitioners (CMTP)
- Council for Pastoral and Spiritual Counsellors (CPSC)

It also applies to all recognised professional designations registered with ACRP and to registered ACRP CPD providers, and those aiming to apply to become CPD providers.

4. LEGISLATIVE AND POLICY FRAMEWORK

This policy is informed by:

- National Qualifications Framework Act 67 of 2008
- SAQA Policy and Criteria for Recognising a Professional Body and Registering Professional Designations
- Skills Development Act 97 of 1998
- Promotion of Administrative Justice Act 3 of 2000 (PAJA)
- Promotion of Access to Information Act 2 of 2000 (PAIA)
- Relevant ACRP policies and codes of conduct

5. DEFINITIONS

For purposes of this policy:

- **“Asynchronous learning”** – a mode of learning in which participants engage with approved learning materials independently and at their own pace, without attending live sessions, provided that the activity includes measurable learning outcomes and appropriate methods of verifying participation and completion.
- **“Continuing Professional Development (CPD)”** – the structured and self-directed learning activities aimed at maintaining and improving professional competence.
- **“CPD Activity/Event”** – any approved learning, training, teaching, research, ministry, counselling, mentoring, ethics, publication, conference, workshop, or professional development activity registered with ACRP for CPD Points.
- **“CPD Cycle”** – the official period during which CPD points must be accumulated.
- **“CPD Evaluation Committee”** – the committee appointed by ACRP to evaluate and approve CPD activities and determine CPD point allocation.
- **“CPD Provider”** – an organisation, institution, church, ministry, or individual approved by ACRP to present CPD activities.
- **“Designated Affiliate”** – an individual registered with ACRP in a professional designation category.
- **“MCQ”** – Multiple Choice Questionnaire
- **“Portfolio of Evidence (PoE)”** – a structured collection of documents and evidence submitted by an applicant to demonstrate participation in CPD activities.
- **“Professional Designation”** – a formal title conferred by the professional body recognising an individual’s expertise, competence, professional standing, and right to practice within a specific occupational field.
- **“Qualification”** – any educational program or learning achievement that is officially registered by the South African Qualifications Authority (SAQA) on the National Qualifications Framework (NQF), ensuring that the qualification meets national standards and is quality-assured.
- **“Scope of Practice (SoP)”** – the defined range of activities, responsibilities, and professional functions permitted within a specific professional designation.

6. PRINCIPLES

The implementation of this policy shall be guided by principles of lifelong learning, accountability, ethical practice, transparency, fairness, accessibility, inclusivity, and professional excellence. It shall promote quality assurance and the continuous development of both spiritual and professional competence.

ACRP recognises Continuing Professional Development (CPD), professional supervision, mentoring, peer consultation, and multidisciplinary engagement as essential components of ethical, competent, and effective ministry and counselling practice.

Accordingly, every Designated Affiliate has a professional responsibility to actively identify personal learning needs, maintain and enhance competence, strengthen ministry knowledge and skills, and engage in ongoing learning that supports safe, ethical, and effective practice within their recognised Scope of Practice.

7. CPD REQUIREMENTS

All registered affiliates (including those in foreign countries) are required to obtain a **minimum of twenty (20) CPD points per annum**, or alternatively forty (40) CPD points over a two-year cycle. Student and associated affiliates are exempt from these CPD requirements unless otherwise determined by ACRP, with students defined as individuals enrolled in a relevant qualification programme.

The accumulation of CPD points commences the year of an affiliate's registration, re-registration or return to practice after an absence.

CPD points should be obtained from a variety of activities, not just from one category, ensuring different levels of learning.

In addition to the general requirement, all designated affiliates are expected to obtain a minimum of three (3) CPD points annually in activities specifically related to ethics, human rights, applicable legislation, professional conduct, and/or scope of practice. If more than three (3) ethics-related CPD points are earned, only three (3) points will be counted towards the ethics requirement. Any additional ethics-related CPD points earned beyond this limit will be credited towards the general annual CPD requirement of twenty (20) points.

Furthermore, CPD points shall only be recognised where the affiliate's annual membership fees are fully paid and their professional status with ACRP is in good standing.

CPD points older than two years shall lapse and may no longer be counted towards compliance.

7.1 Supervision requirements for Pastoral Counsellors (CPSC Registered Affiliates)

7.1.1 Professional Supervision

Affiliates involved in counselling, pastoral care, spiritual direction, mentoring, trauma support, or related ministry practices are encouraged to participate in ongoing professional supervision.

A maximum of five (5) CPD points per annum may be earned through supervision and mentoring activities. These points form part of the required annual CPD points and are not additional points.

7.1.2 Supervisor Requirements

A supervisor should preferably:

- Hold an equal or higher professional designation than the supervisee;
- Have at least three (3) years of relevant practical experience; and
- Possess suitable qualifications or experience in counselling, ministry, theology, psychology, social work, or related fields.

Affiliates may only render services within their recognised scope of practice, qualifications, competencies, and experience.

8. CPD ACTIVITIES AND POINT ALLOCATION

ACRP requires that all activities are relevant to theology, ministry, pastoral counselling, leadership, ethics, professional practice or the affiliate's Scope of Practice.

CPD activities may be conducted in-person, online or through blended learning formats.

Group activities must involve a minimum of three (3) participants.

8.1 General Principles

ACRP recognises that CPD activities differ in nature, intensity, duration, complexity, assessment methodology, and professional relevance. CPD points are therefore calculated according to a flexible framework rather than a fixed formula. A general guideline:

1 CPD point = approximately 1 hour of active learning, supervision, mentoring, or facilitated participation.

The awarding of CPD points shall take into consideration:

- Duration of active learning;
- Complexity and academic level;
- Scope of Practice relevance;
- Degree of participant engagement;
- Presence of assessment or competency evaluation;
- Quality and credibility of presenters or facilitators;
- Research and preparation requirements;
- Practical ministry/counselling application;
- Ethical, legal, human rights, and professional development value.

Breaks, mealtimes, networking periods, social activities, worship sessions without defined learning outcomes, and social activities shall not qualify as active CPD hours.

Where affiliates develop and present *original* material, additional CPD points may be awarded in recognition of the research undertaken, curriculum development, originality of content, educational value, preparation time and professional relevance. However, repeated presentation of substantially unchanged material will not ordinarily qualify for additional CPD recognition unless the content has been meaningfully updated.

The **ACRP CPD Evaluation Committee** retains the right, in its sole discretion, to increase, reduce, cap, or

refuse points based on quality, relevance, evidence, and educational value.

A summary of typical CPD activities and applicable points can be found in **Annexure A**.

9. CPD PROVIDERS

9.1 Registration of CPD Providers

Any institution, church, ministry, training provider, or individual wishing to register an event or activity with one of the ACRP Councils for CPD purposes, must apply for approval in accordance with the guidelines in this policy. The themes of events are expected to relate to the Scope of Practice (SoP) of designated affiliates.

9.2 Responsibilities of CPD Providers

Approved CPD providers are responsible for:

- Maintaining ethical and professional quality standards;
- Ensuring content relevance;
- Monitoring and ensuring accurate attendance records;
- Issuing attendance certificates;
- Keeping records for at least three years (may be requested to check compliance);
- Providing qualified facilitators;
- Submitting evaluation documentation if requested.
- Cooperating with ACRP reviews.

9.3 Evaluation of Activities

Only activities evaluated and approved by the **ACRP CPD Evaluation Committee** before presentation may qualify for official ACRP CPD points.

Retrospective approval of activities *after* completion may be declined.

Where an application is submitted shortly before an event (thus after the submission deadline), ACRP *may* consider the application, provided it is received before commencement of the activity.

9.4 Interdisciplinary Activities

CPD activities approved by other professional bodies are not automatically recognised for ACRP CPD purposes.

Such activities may be considered subject to evaluation of relevance to ministry, pastoral counselling, theology, ethics, leadership, and religious professional practice.

External activities may be recognised where:

- the provider submits the activity for evaluation by ACRP;
- the content is relevant to the affiliate's recognised Scope of Practice;
- the activity meets ACRP quality assurance requirements; and
- the ACRP CPD Evaluation Committee approves the activity and allocates appropriate CPD points.

Where appropriate, ACRP may distinguish between general CPD points and ethics-related CPD points.

10. APPLICATION FOR CPD ACTIVITY PROCEDURE

10.1 Submission of Application

The applicant is required to submit the appropriate Council-specific ACRP CPD Application Form, together with all supporting documentation, electronically to the relevant ACRP Council Office **no later than 3 months prior to the scheduled activity**. Applications submitted after this deadline may not be considered.

All applications must be completed and submitted in accordance with the prescribed forms and required format (forms are available from the relevant ACRP Council office / online).

10.2 Required Supporting Documents

Applications for CPD approval must include:

- All requested information to prevent delays in processing or being returned without evaluation;
- Detailed programme indicating means of delivery (online, in-person, hybrid etc.), topics per session, Presenter allocations, start & end times (and minimum completion time where applicable);
- Tea breaks, mealtimes, networking periods, worship or other sessions without formal educational outcomes;
- Ethical considerations related to the topic where applicable;
- Scope of practice relevance;
- Presenter/facilitator/developer (of material) qualifications and/or CVs reflecting relevant training, qualifications and experience to the topic presented;
- Measurable learning outcomes;
- Assessment or participant feedback methods where applicable (indicating measurable learning outcomes, pass requirements and verification methods);
- Attendance / participation monitoring and completion procedures;
- Proof of payment of applicable fees.
- Proposed advertisement indicating the event title, dates, venue or platform, registration details, contact information and website links where applicable;
- Draft attendance certificate;
- A separate application must be submitted for each individual event, programme, course, webinar, or workshop.

The information is required to calculate active, relevant learning hours, which remains the responsibility of the ACRP CPD Evaluation Committee.

Self-paced online programmes may receive general registration approval subject to compliance with ACRP quality standards.

11. CPD EVALUATION FEES

11.1 Evaluation Fee

ACRP may charge a non-refundable evaluation fee per CPD event.

The applicable fees shall be determined annually by ACRP. Additional fees will be charged for non-affiliates

or external providers. The CPD fee structure is available from the ACRP website.

11.2 Advertising Fee

Advertising on the ACRP website or communication platforms may be subject to additional fees for non-affiliates or external providers.

ACRP affiliates in good standing may qualify for discounted or waived advertising fees.

12. EVALUATION AND APPROVAL OF CPD ACTIVITIES

12.1 CPD Evaluation

Applications shall be evaluated by at least two (2) members of the **CPD Evaluation Committee** appointed by ACRP accordingly:

- Academic and professional quality;
- Relevance to ministry/counselling practice;
- Alignment with Scope of Practice;
- Ethical and professional standards;
- Presenter competence;
- Assessment quality;
- Duration and complexity;
- Learning outcomes.

CPD points shall be allocated according to the ACRP CPD Activities and Point Allocation (see Annexure A)

ACRP may adjust points according to complexity, assessment level, and professional relevance.

The CPD Evaluation Committee retains the right to:

- Increase or decrease CPD allocations.
- Cap CPD points where appropriate.
- Recognise innovative learning activities.
- Refuse CPD recognition where learning outcomes, relevance, quality, or evidence requirements are not adequately met.

The outcome of the evaluation will be communicated to the applicant electronically within four (4) weeks of receipt of the application, depending on the completeness of the application.

12.2 Possible Outcomes

Applications may be Approved (meeting the requirements), Returned for amendment (outstanding information or clarification needed) or Not Approved (not meeting the requirements).

13. WITHDRAWAL OR SUSPENSION OF APPROVAL

13.1 Monitoring

ACRP shall maintain a registration list of approved CPD activities, their CPD registration numbers, their CPD point allocations, the Provider details, review outcomes and appeals and decisions.

13.2 Reviewing

ACRP reserves the right to review approved CPD activities, request attendance registers, review training material, monitor presentations or withdraw approval where standards are not maintained.

13.3 Withdrawal or Suspension of Approval

ACRP may suspend or withdraw approval where:

- False information was submitted;
- Ethical misconduct occurs;
- The approved programme is materially altered without approval;
- Professional standards are not maintained;
- The provider acts contrary to ACRP policies or values.

13.4 Appeals

CPD Provider applicants may appeal decisions within twenty-one (21) business days of notification.

Appeals should be submitted in writing to the relevant Council office, which will confirm receipt thereof within five (5) business days.

Appeals will be reviewed by an independent CPD Appeals Panel within forty (40) business days after receipt of an appeal from a CPD provider.

Feedback will be provided in writing to the appellant within five (5) business days after the CPD Appeals Panel has completed the review process.

The decision of the CPD Appeals Panel is final.

14. REGISTRATION OF APPROVED CPD EVENTS

14.1 CPD Registration Number

Approved activities shall receive an official ACRP CPD Registration Number which must appear on Advertisements, Attendance certificates and/or Promotional material.

14.2 Validity Period

Approved CPD activities shall normally remain valid for twelve (12) months from the first presentation date unless otherwise determined by ACRP.

14.3 Renewal of Approval

Providers wishing to renew approval after expiry must submit (see Section 11 for details):

- A renewal application;
- Updated programme details where applicable;
- Participant evaluations and feedback reports;
- Any revised course material;
- Proof of payment of renewal fees, if applicable.

An approved CPD activity may be renewed only once for an additional year, subject to the applicable renewal fees.

Following the second validity period of the same CPD event, a full re-evaluation will be required. As part of this re-evaluation, at least one-third of the content must be revised or updated to reflect current developments and incorporate the latest relevant information.

14.4 Attendance Certificates Requirements

The approved attendance certificates issued to participants must clearly indicate the name of attendee, name of event, date of completion, number of CPD points awarded, official ACRP CPD registration number.

For details on the use of the ACRP / Council logos, refer to **section 19**.

15. ADVERTISING OF APPROVED CPD EVENTS

15.1 Website Publication

Approved activities may be published on the ACRP website, ACRP newsletters, ACRP communication platforms and/or Council event registers.

15.2 Amendment of Advertisement

Following approval, the provider must update the advertisement to include the official ACRP CPD registration number and the approved number of CPD points.

16. RESPONSIBILITIES OF AFFILIATES / CPD PARTICIPANTS

Affiliates are responsible for:

- Identifying their own professional learning needs;
- Maintaining competence within their Scope of Practice;
- Ensuring that CPD activities remain relevant to their professional designation;
- Participating in relevant CPD activities;
- Maintaining accurate personal CPD records;
- Retaining CPD certificates and supporting documentation;
- Submitting evidence (PoE) when requested;
- Submitting CPD records annually or once the required annual points have been achieved;
- Ensuring compliance with CPD requirements;

Affiliates of ACRP have to keep a record (PoE) of the CPD activities they fulfil and submit the record of their CPD points earned together with their annual reregistration as to the relevant ACRP Council. They are encouraged to use the Council specific feedback forms available from the Councils .

16.1 Portfolio of Evidence (PoE)

Affiliates are required to retain appropriate evidence of their participation in CPD activities. Such evidence includes, but is not limited to, attendance certificates with supporting documentation, programmes,

assessments, reflective reports or review summaries, proof of publication, research summaries, academic transcripts, provider confirmations, and, where applicable, supervision and mentoring logs.

ACRP reserves the right to request the submission of a Portfolio of Evidence (PoE) for audit or review purposes.

17. MONITORING, REVIEWING, AND COMPLIANCE – CPD PARTICIPANTS

17.1 Monitoring

ACRP shall maintain a **CPD Register** containing information on affiliates and their annual CPD points obtained, as well as the various CPD events whereby the points were achieved.

The online Affiliate Management System (AMS) will also track CPD compliance for each affiliate.

17.2 Reviewing

ACRP reserves the right to conduct random or targeted reviews of affiliate CPD records to verify compliance with applicable CPD requirements. Selected practitioners will be requested in writing to submit their PoE within two (2) months.

Evaluation of the selected PoE will take place within three (3) months and written feedback on the outcome will be given within two (2) weeks after the evaluation outcomes have been processed.

17.3 Non-Compliance

Failure to comply with CPD requirements may result in:

- Written warnings;
- Suspension of designation status;
- Restriction of membership benefits;
- Removal of professional designation;
- Other disciplinary action in accordance with ACRP policies.

17.4 Remedial Opportunity

All CPD submissions may be subject to review. Should any irregularities, discrepancies or unpaid fees be identified, the affiliate will be notified in writing and granted approximately ninety (90) working days to submit the necessary evidence of CPD compliance in order to remedy the deficiencies. All reasonable and appropriate measures will be made to address and resolve any inconsistencies that have been identified.

17.5 Exemptions

Exemption or temporary exemption applications may be considered in circumstances such as serious illness, temporary withdrawal from ministry practice, maternity leave, international relocation, retirement (including resignation from ACRP or transition to an associated affiliation without CPD requirements), or other exceptional circumstances

Exemption applications must be submitted in writing with supporting evidence.

18. QUALITY ASSURANCE

ACRP shall maintain, review and continuously monitor approved activities, providers, affiliate compliance and CPD criteria to ensure their continued alignment with the Scope of Practice, SAQA requirements, professional competency standards, ethical practice requirements, relevance to ministry/counselling practice, and emerging developments in ministry, counselling and religious practice.

19. USE OF ACRP NAME AND LOGOS

No provider or affiliate may use the ACRP/Council name, logo, or council logos for promotional purposes unless written approval has been granted for an approved CPD activity. Please see the **ACRP Policy on Logo Usage** available from the office.

20. REVIEW OF POLICY

This policy shall be reviewed periodically, or when required by legislative, SAQA, or organisational changes.

21. EFFECTIVE DATE

This Policy becomes effective on the date approved by the ACRP Board and replaces all previous versions of the policy.

Approved:

Chief Executive Officer	Signature	Date:
Dr Gerhard Botha		2026/07/31

This Policy was drafted and refined with the assistance of AI tools. All content was reviewed, edited and approved by the author to ensure compliance with applicable laws and the company's standards.

ANNEXURE A – CPD ACTIVITIES AND POINT ALLOCATIONS

CPD activities may be conducted in-person, online, or through blended learning formats. All activities must be relevant to theology, ministry, or pastoral counselling. ACRP reserves the right to determine final point allocations.

Category	Activity	Recommended CPD Allocation	Evidence Required	Notes / Conditions
Conferences & Events	Conference attendance	1 point per active learning hour	Attendance certificate, programme	Maximum according to approved programme
	Conference presenter	Attendance points + 2–5 additional presenter points	Programme, presentation	Additional points only for original presentation
	Conference keynote speaker	Attendance points + 3–8 additional points	Programme	Based on preparation and complexity
	Panel discussion participant	1 point per hour	Programme	Active participation required
	Panel moderator / chair	1 point per hour + up to 2 preparation points	Programme	Committee discretion
	Symposium	1 point per hour	Attendance proof	According to approved programme
	Ministry / Counselling forum	1 point per hour	Attendance	Learning outcomes required
	Information session	1 point per hour	Attendance	Educational content only
	Structured retreat	1 point per learning hour	Programme	Worship and devotional time excluded
Training Activities	Workshop attendance	1 point per active hour	Attendance	Practical learning required
	Seminar attendance	1 point per active hour	Attendance	Interactive participation
	Webinar (live)	1 point per active hour	Attendance log	Live participation only
	Online asynchronous learning	Verified learning hours	Completion certificate	Assessment preferred
	Approved self-study	According to verified hours	Assessment	Committee approval required
	Training programme	According to duration and assessment	Certificate	Complexity considered
	Short accredited course	Learning hours	Certificate	Relevant to Scope of Practice
Supervision & Mentoring	Individual supervision (supervisor / or supervisee)	1 point per hour	Supervision log	Annual cap may apply
	Group supervision	1 point per hour	Attendance log	Minimum three participants
	Mentoring (mentor)	1 point per hour	Mentoring record	Structured mentoring
	Mentoring (mentee)	1 point per hour	Logbook	Active participation
	Coaching	1 point per hour	Coaching log	Professional development
	Peer consultation	1 point per hour	Attendance	Structured discussion
	Case discussion groups	1 point per hour	Attendance	Relevant cases
	Group debriefing	1 point per hour	Attendance	Facilitated sessions

Category	Activity	Recommended CPD Allocation	Evidence Required	Notes / Conditions
	Multidisciplinary debriefing	1 point per hour	Attendance	Professional relevance
Research & Scholarship	Research project	5–20 points	Research report	According to scope
	Academic article	5–15 points	Publication	Peer-reviewed preferred
	Journal article	Approximately 5 points per 12 pages	Publication	Committee discretion
	Newsletter article	2–5 points	Publication	Educational content
	Book author	10–20 points	Publication	According to complexity
	Training manual	5–15 points	Published material	Original work
	Ministry manual	5–15 points	Publication	Original work
	Devotional book	5–10 points	Publication	Educational content
	Conference paper	5–10 points	Paper	Original research
	Formal peer review	2–8 points	Confirmation	Academic work
	Teaching a course	Same points as participant hours	Programme	Once per presentation
Teaching & Presenting	Facilitating training	Participation hours + presenter points	Programme	Original content rewarded
	Presenting workshop / seminar / webinar	Participation hours + 2–5 points	Programme	Original presentation
	Developing new course / training programme	Attendance equivalent + 5–15 development points	Curriculum	Once for original development
	Developing new CPD material	5–15 points	Material submitted	Original work
	Presenting newly developed material	Additional 2–5 points	Programme	First presentation only
	Reading approved books / academic material	According to complexity	Reading summary	Committee discretion
Reading & Self-directed Learning	Reading peer-reviewed articles	Approximately 2 points per 15 pages	Summary	Relevant subject matter
	Book study with assessment	3–10 points	Assessment	Approved study guide
	Book review	2–5 points	Review	Submitted for evaluation
	Reflective learning journal	1–5 points	Journal	Structured reflection
	Ministry / Counselling resources	3–10 points	Resource submitted	Original work
Resource Development	Policy development	3–10 points	Final document	Professional relevance
	Training resources	5–15 points	Final material	Original development
	Community ministry project	According to approved criteria	Reflective report	Structured learning required
Community Engagement	Community counselling project	According to approved criteria	Report	Supervised where appropriate
	Outreach project with reflection	2–10 points	Reflection	Learning outcomes required
	Academic qualification completed	According to credits and level	Qualification certificate	Recognised institution
Formal Qualifications	One academic year completed	Up to 20 points	Academic transcript	Successful completion

Category	Activity	Recommended CPD Allocation	Evidence Required	Notes / Conditions
Assessment-Based Learning	Multiple Choice Question (MCQ) assessment	Additional 1–5 points	Results	Competency demonstrated
	Written assignment	Additional 2–5 points	Assignment	Assessed
	Case study	Additional 2–5 points	Assessment	Ministry application
	Portfolio of Evidence	Additional 3–8 points	Portfolio	Competency demonstrated
	Practical demonstration	Additional 2–5 points	Assessment	Skills evaluated
	Oral presentation	Additional 2–5 points	Assessment	Evaluated
	Reflective report	Additional 1–3 points	Report	Structured reflection
	Competency assessment	Additional 2–5 points	Assessment results	Demonstrated competence
Ethics & Professional Practice	Ethics workshop	1 point per hour	Attendance	Counts toward ethics requirement
	Human rights / Professional conduct / legal compliance / SoP training	1 point per hour	Attendance	Mandatory category
Committee / Professional Contribution	Serving on approved ACRP committee with documented work	Up to 5 points annually	Minutes and attendance	Committee discretion
	External examination/moderation	2–5 points	Appointment letter	Professional contribution
	Quality assurance activities	2–5 points	Evidence	Approved activity